

STUDENT BEHAVIOUR CODE 2025-26

Respect - Support - Focus

Why we have a behaviour code

This code of behaviour is there to make sure everyone who takes part in Leeds Junior Conservatoire's activities knows what is expected of them and feels safe, respected, and valued.

Leeds Junior Conservatoire must make sure that everyone taking part in our activities has seen, understood, and agreed to follow the code of behaviour, and that they understand what will happen if there is inappropriate behaviour.

We expect people who take part in our activities to display appropriate behaviour at all times. This includes behaviour that takes place on external visits and behaviour that takes place online.

This code of behaviour aims to:

- Identify acceptable and unacceptable behaviour
- Encourage cooperation, honesty, fairness and respect
- Create an environment where your self-esteem, self-respect and self-confidence will grow
- Encourage you to recognise and respect the rights of others
- Encourage you to take responsibility for your own behaviour
- Help resolve conflicts and make it clear what will happen if you decide not to follow the code.

Dos and don'ts for children and young people

You should:

- Arrive on time and be prepared for your lessons
- Sign in and out when arriving and leaving the building
- Let us know if you are unable to attend (your parent/carers should do this)
- Be friendly

- Follow instructions the first time
- Work without distracting others
- Ask for help if you need it
- Be supportive and kind to others
- Listen to others
- Treat everyone with respect
- Take responsibility for your own behaviour
- Only use your phone in lessons when asked to
- Look after the facilities, if you break something or find something broken report it to your tutor
- Use language that is appropriate for school
- In break times go to the café bar. If you need a quieter space, speak with Karina, Dan or Evie who can show you where to go
- Talk to Karina Gourlay (Head of Leeds Junior Conservatoire), Dan Brunskill (Leeds Junior Conservatoire Manager), or Marie Brown (Leeds Junior Conservatoire Tutor) about anything that worries or concerns you.
- Follow this code of behaviour and other rules (including the law)
- Join in and have fun!

You shouldn't:

- Bring any forbidden items into Leeds Conservatoire. For example, sharp objects, weapons of any nature, including imitations.
- Use your mobile phone in lessons, unless you have permission from the tutor as part of the lesson.
- Leave the premises in break times and any other time without authorisation
- Be disrespectful to anyone
- Use bad language
- Bully other people (online or offline)
- Behave in a way that could be intimidating
- Be abusive towards anyone
- Run in the building
- Take, store, or share any images of other students
- Interact with tutors on social media

What happens if I do not follow the code of behaviour?

This code of behaviour is part of our process for making sure everyone who takes part in our activities gets the support they need.

Minor or first-time incident

If you behave in a way that doesn't follow our behaviour code, our staff or will remind you about it and ask you to change your behaviour. This gives you the chance to think and to plan how you could behave differently, with support from staff and/or volunteers. This will be logged.

Serious incidents will go straight to the final warning procedures, and you may be suspended.

Formal warning

If you continue not to follow the code of behaviour after your first reminder, or if your behaviour is more serious, you will be given a formal warning by the person running your activity.

They will make a record about what happened and inform your parents or carers if it is appropriate. They will also talk with you about what happened and agree what support you need to improve your behaviour in the future.

You will be reminded about the behaviour code and have a discussion with a member of staff about expectations going forward

We might also decide that further steps should be taken, such as restricting you from taking part in some activities.

Final warning

If the support we have put in place isn't helping you to change your behaviour, we might need to give you a final warning from the person running the activity and the Head of Leeds Junior Conservatoire. Again, this will be recorded, and we will inform your parents or carers as appropriate.

At this point, we might need to talk with you and your parents or carers about other services that might be more able to give you the support you need.

Child protection procedures

If any member of staff or volunteer becomes concerned that your behaviour suggests you might be in need of protection or that you might present a risk of harm to other children and young people, they will follow our child protection procedures. This might involve making a referral to the local authority.

If child protection procedures are necessary, we will talk this through with you and your

parents as soon as possible, unless doing so would put you in danger or interfere with a police investigation.

The role of parents and carers

We see parents and carers as important in encouraging positive behaviour and will involve them as appropriate.

We will always inform and involve your parents or carers if you receive a formal warning about your behaviour, unless doing so would put you in danger.